



UNIVERSITÀ DI PARMA

DIPARTIMENTO DI GIURISPRUDENZA,
STUDI POLITICI E INTERNAZIONALI

UNIVERSITY OF PARMA STUDIES DEPARTMENT OF LAW

PHD COURSE IN LEGAL SCIENCES - IN AGREEMENT WITH THE UNIVERSITY OF MODENA AND
REGGIO EMILIA

REGULATIONS OF THE DOCTORAL COURSE AND STRUCTURE OF THE EDUCATIONAL ACTIVITY

GENERAL PRINCIPLES

1. These regulations apply to students enrolled in the doctoral course in legal sciences of the University of Parma in agreement with the University of Modena and Reggio Emilia, matriculated at the University of Parma.
2. Each doctoral student is assigned a tutor, who supervises his or her research and training activities.

EDUCATIONAL ACTIVITY

3. Each doctoral student must attend the following educational activities (participation in seminars, conferences, lectures, etc.) for each year of the doctoral program:
 - a. 30 hours of common teaching, with interdisciplinary character to the different fields of legal sciences;
 - b. 30 hours of sector teaching, related to the specific subject matter of the doctoral student's research project.
4. Each doctoral student must, in addition, attend (in addition to the hours referred to in the preceding article) the teaching activity directly planned by the doctoral course and given in the relevant subjects, according to the calendar communicated for each year of the doctoral cycle, without prejudice to the absence duly justified by virtue of a legitimate impediment, as well as at least 30% of the conferences, seminars or study meetings, however named, organized for each academic year, by the Department of Law, Political and International Studies of the University of Parma.
5. The doctoral student who attests the performance of a work activity (subject to the conditions of compatibility between this and the doctoral course, referred to in art. 6 of the Regulation of doctoral courses of the University of Parma referred to in D.R. 417/2022 of 11 March 2022 as amended.), is required to attend, by way of exception to the provisions of the preceding articles, 15 hours of common teaching and 30% of the teaching activity directly planned by the

doctoral course and given in the relevant teachings and is also exempt from attending participation in 30% of the conferences, seminars or study meetings, however named, organized for each academic year, by the Department of Law, Political and International Studies of the University of Parma referred to in Article 4. As a supplement, working doctoral students must submit a semi-annual report on the research activity carried out, as of June 30 and December 31, to be forwarded to the Secretariat of the doctoral course.

6. Each Ph.D. student shall give, beginning in Year 1 and on an annual basis, a report on his or her research activity to the other Ph.D. students, to be followed by discussion with those present. The meeting is organized by the Doctoral Course Secretariat and coordinated by a faculty member designated by the Doctoral Course Coordinator. The meeting is mandatory for all doctoral students.

7. The doctoral student self-certifies the performance of the individual educational activity, in the report referred to in Article 8.

8. By September 30 of each year, the doctoral student must submit to the Secretariat of the doctoral course a written report, countersigned by the reference tutor, in which the research activity, carried out in Italy or abroad, and the training activity (common and sectoral) carried out during the year are represented, as well as the publications carried out or contributions being published.

9. The student is required to inform the doctoral course secretariat of the training activities carried out in the month of October, which, if communicated before the last useful meeting of the Teaching Board, will still be considered for the purposes of both compulsory formative activity and admission to the following year of the course.

10. The Teachers' Board, each year and in any case by October 31, having evaluated the fulfillment of the compulsory formative activities and the report of the research activity referred to in the preceding articles, shall decide on the passage of the doctoral student to the next year of the course.

STAY ABROAD

11. In order to encourage internationalization and to complete the doctoral student's educational path, the Course makes it mandatory for students with scholarships to carry out a period of study and/or research abroad lasting at least three months over the three years, to be carried out with the prior authorization of the Coordinator, with a request to be made at least 15 days before departure. The period of stay abroad for students without a scholarship, although not mandatory, is nevertheless recommended.

12. In the case of a research stay abroad of at least 3 months during the year, the obligations regarding common teaching for that year are considered fulfilled with that stay.

TRAINING ACTIVITY ACCREDITATION AND PUBLICITY

13. For the purpose of carrying out the common didactic training activity (referred to in Article 2, letter a), each event (conference, seminar, lecture, etc.) must be accredited in advance by the Coordinator of the Doctoral Course. Requests for accreditation must be submitted, via e-mail (to dottorato.scienzegiuridiche@unipr.it), to the Doctoral Course Secretariat, attaching an appropriate supporting document (e.g., conference poster) showing the title and content of the event, the organizing body, and the date and place of the event.

14. On the website of the Department of Jurisprudence, Political and International Studies of the University of Parma, a list of the events that have obtained accreditation, thus valid for the compulsory activity of common teaching, is drawn up and updated from time to time by the Doctoral Course Secretariat. In order to allow the secretarial and publicity activities to be carried out, the

request for accreditation is invited to be submitted at least one week before the event takes place. Doctoral students will be notified by periodic emails of the accreditations made.

15. At the time of matriculation, each doctoral student must notify the Secretariat of the doctoral course, in order to give adequate publicity on the appropriate page of the website of the Department of Law, the following data: tutor of reference, subject of reference, title and summary description (10-20 lines) of the research project. The doctoral student must promptly notify the doctoral course secretariat of any change in the above data.

Also for the aforementioned purposes, the doctoral student must also notify the Secretariat before departure, of the conduct of stays abroad, indicating the host institution, duration and research purposes of the stay.

ADMISSION TO THE FINAL EXAMINATION

16. At the end of the doctoral course, the doctoral student must report orally before the Teaching Board on the research activity carried out during the course and the contents of his/her doctoral thesis. At the end of the report, the Teaching Board shall decide on the admission of the doctoral student to the final examination.